**Busy Bodies Out of School Club**

 **Tel:** 0121 464 1343 (between 7.45 a.m. and 6.00 pm)

 **PAYMENT FOR THE MONTH OF**:

September 2019- 4 weeks booking form. Please return with your July booking form. Please note that your payment for September however can be paid as you would normally at the end of July.

NAME OF CHILD/REN………………………………………………….......... CLASS………………….........

Parents current contact No………………………………………………………………………………….......................

**PAYMENT OPTIONS**

**IMPORTANT Please clearly state how you intend to pay.**

\* CHILDCARE VOUCHER SCHEME (please state provider) ..................................................................

 (Please ensure your childcare voucher company clearly states your child’s name against a payment so we can track it easily.)

\*PARENT PAY…………………………………………………………………………………………………



CHILD ONE £…………………………..

CHILD TWO £………………………….

CHILD THREE £……………………….

TOTAL AMOUNT PAID FOR THE MONTH ₤………………………………

WEEK COMMENCING; 2nd September 2019 – **Week 1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | MONDAY 2nd  | TUESDAY 3rd | WEDNESDAY 4th  | THURSDAY 5th  | FRIDAY 6th |
| MORNING drop offtime (7.45am or 8.00am) | Teacher TrainingNo children in school | Teacher TrainingNo children in school |  |  |  |
| EVENING Collection time |  |  |  |  |  |
|  Total due for sessions |  |  |  |  |  |
| Signing out time  |  |  |  |  |  |
| Signature |  |  |  |  |  |

WEEK COMMENCING: 9th September 2019-**Week 2 Reception Part Time**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | MONDAY 9th | TUESDAY 10th | WEDNESDAY 11th  | THURSDAY 12th  | FRIDAY 13th |
| MORNING drop offtime (7.45am or 8.00am) |  |  |   |  |  |
| EVENING Collection time |  |  |  |  |  |
|  Total due for sessions |  |  |  |  |  |
| Signing out time  |  |  |  |  |  |
| Signature |  |  |  |  |  |

**IMPORTANT NOTICE- Please return your September booking form by Friday 12th July 2019, this ensures that all children are entered onto our registers to be collected in September. Those without a booking form will NOT be collected.**

**PLEASE TURN OVER FOR COMPLETION OF FORM.**

WEEK COMMENCING: 16th September 2019- **Week 3 Reception full time**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | MONDAY 16th   | TUESDAY 17th  | WEDNESDAY 18th  | THURSDAY 19th   | FRIDAY 20th   |
| MORNING drop offtime (7.45am or 8.00am) |  |  |  |  |  |
| EVENING Collection time |  |  |  |  |  |
|  Total due for sessions |  |  |  |  |  |
| Signing out time  |  |  |  |  |  |
| Signature |  |  |  |  |  |

WEEK COMMENCING: 23rd September 2019- **Week 4**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | MONDAY 23rd   | TUESDAY 24th  | WEDNESDAY 25th  | THURSDAY 26th   | FRIDAY 27th  |
| MORNING drop offtime (7.45am or 8.00am) |  |  |  |  |  |
| EVENING Collection time |  |  |  |  |  |
|  Total due for sessions |  |  |  |  |  |
| Signing out time  |  |  |  |  |  |
| Signature |  |  |  |  |  |

**IMPORTANT INFORMATION NEEDED.**

Please indicate if your child will be attending an alternative out of school club and will be returning to us after (music lesson, French, football etc) or if they will not be attending as usual for any other reason, so that we can ensure our records are correct and they remain accounted for and are safe.

 **PAYMENT DETAILS**

**MONTHLY PAYMENTS AND BOOKING FORMS MUST BE RECEIVED BEFORE THE LAST FRIDAY IN EACH MONTH.**

**Forms can be downloaded from the Federation of Boldmere Schools website under parents/ Busy Bodies.**

**CHARGES ARE AS FOLLOWS: - MORNINGS 1 HOUR - ₤ 5.00**

 **1.15 mins ₤ 6.25**

 **- EVENINGS 3.30 P.M TO 4.30 P.M - ₤5.00**

 **3.30 P.M TO 5.00 P.M - ₤7.50**

 **3.30 P.M To 5.30 P.M - ₤10.00**

 **3.30 P.M. TO 6.00 P.M. - ₤12.50**

**LATENESS AFTER 6PM WILL INCUR CHARGES- please refer to our charging policy for more information.**

**Please note that Busy Bodies are now full on all days, we must stress that unless fees are paid promptly we cannot guarantee your place. We will only allow a few days grace, after that we must have accurate numbers to ensure the safety of your children. All fees that are received after the last Friday in the month will be asked to pay a £2.50 admin charge immediately.**

 **REGISTRATION FEES**

###  Registration fees are paid annually, costing £25.00

####  All cheques should be made payable to Boldmere Junior School.

 OFSTED 103341 September 2011